

Gary Byker Memorial Library of Hudsonville

Library Advisory Board Meeting

Jan 3, 2023

MINUTES

Call to order

The meeting was called to order by Don Van Doeselaar at 7:00 pm. Those present were Ali Bendert, John Blom, Phil Leerar, Don Van Doeselaar, Don Williams, and Melissa Huisman.

Board Minutes

--Oct. 4, 2022

A motion was made by Leerar and supported by Johnson to approve the minutes from the Oct. 4, 2022 meeting. The motion carried.

Financial Reports

--City reports

The City Expenditure/Revenue Reports, as well as the local revenue for the library were reviewed.

Communications

The January Director's report, as well as the FY statistics were reviewed.

Policy Review

--Circulation Policy

A motion was made by Leerar and supported by Blom to update the Library Circulation Policy as presented. This update included the elimination of business cards and the addition of a statement that the library does not offer non-resident cards. The motion carried.

Ad-Hoc Committee Report

There has been no recent Ad-hoc Committee meeting. An update on the status of the library/community center project, however, was given. Currently the three different quotes for a concept plan are slated to be discussed after the new City Manager is on board and brought up to date on the project, possibly in March of 2023.

Endowment

--Fundraising

Huisman reported that our recent fundraising effort has brought in \$3,550 with possibly a bit more still coming in. A motion was made by Van Doeselaar and supported by Leerar, to transfer any current and near future endowment donations to the Holland Zeeland Community Foundation's general Endowment Fund for our library. (These would be donations not specifically designated for the Library/Community Center building project). The motion passed.

--Fund Balance transfer

A motion was made Johnson and supported by Blom to move \$19,477 from the Library's fund balance to the Gary Byker Library/Community Center Building fund with the Holland Zeeland Community Foundation. This carries out the previous Board decision to move any funds leftover from the most recently completed and audited fiscal year (that are not needed to keep the necessary 20% in fund balance), to this fund. The motion passed.

Next Meeting

Our next meeting date will be Tuesday, April 18, 2023 at 7 pm.

Adjournment

Meeting adjourned around 8 pm. MH 01/04/23